

**The Philadelphia Parking Authority
Mellon Independence Center
701 Market Street, Suite 5400
Philadelphia, PA 19106**

**Bid No. 16-33
Ticket Rolls, Paper Tickets and Ticketing Envelopes
Addendum Two**

To: See Email Distribution List

From: Mary Wheeler
Manager of Contract Administration

Date: January 24, 2017

No Pages: 2

This addendum is issued on January 24, 2017 prior to the due date to add, delete, modify, clarify and/or to respond to questions submitted by prospective bidders regarding the work included in the above referenced solicitation.

CLARIFICATIONS, CHANGES AND ADDITIONS TO THE BID DOCUMENTS

1. Revised Specifications

**Ticketing Rolls for Handheld Ticketing Devices
4C – HH/Roll 96**

2. Submitting Samples – Revised Due Date

Vendors interested in submitting a bid for this solicitation must provide samples of the ticketing rolls, paper tickets and ticketing envelopes proposed for this contract. Samples must be received no later than **2:00 PM, Friday, February 17, 2017**. All samples must be submitted as defined in the Specifications. The Authority requires 25 sample ticketing rolls for handheld devices, five red ticket books, five blue ticket books, five training ticket books and 25 ticketing envelopes. All packages shall include a letter of transmittal identifying all samples that are being submitted. All packages must be clearly marked (*not* typewritten) “Bid No. 16-33 – Ticketing Rolls, Paper Tickets and Ticketing Envelopes”. Each ticket roll, ticket book and ticketing envelope needs to have the vendor’s identification on it. Samples can be mailed or hand delivered to Mary Wheeler, Manager of Contract Administration as listed below. Samples will not be accepted after **2:00 PM, Friday, February 17, 2017**. **Vendors are encouraged to submit samples prior to the revised deadline.**

The Philadelphia Parking Authority
701 Market Street, Suite 5400
Philadelphia, Pa 19106
ATTN: Mary Wheeler
Manager of Contract Administration

3. The Bid Due date remains unchanged, Friday, February 3, 2017 no later than 2:30 PM.

QUESTIONS

1. **Question:** Do the handheld rolls need to be printed and if so there usually is an adjustment for the field sizes for the new printer or do the ticket just need to be blank with sense mark every 8" repeat?

Response: The Authority is requesting all samples from the vendor be printed identical to the samples provided.

2. **Question:** For the paper ticket do we need actual copy? Also, manifold cover, does it need to be printed?

Response: The Authority is requesting all samples from the vendor be printed identical to the samples provided.

3. **Question:** is there any electronic artwork, or do we need to re type set what you supplied, in the original bid as art?

Response: The Authority does not have electronic artwork.

4. **Question:** Will you be able to supply a PDF of camera ready artwork so we can produce samples?

Response: The pdf files that are available have been posted to the Authority's website, www.philapark.org.

END OF ADDENDUM TWO