

**The Philadelphia Parking Authority
Mellon Independence Center
701 Market Street, Suite 5400
Philadelphia, PA 19106**

**RFP No. 15-23 – Armored Car Services
Addendum One**

To: See Email Distribution List

From: Mary Wheeler
Manager of Contract Administration

Date: December 10, 2015

No Pages: 2 (Including Cover Page)

This addendum is issued on December 10, 2015 prior to the proposal due date to add, delete, modify, clarify and/or to respond to questions submitted by prospective proposers regarding the work included in the above referenced request for proposals.

CLARIFICATIONS, CHANGES AND ADDITIONS TO THE RFP DOCUMENTS

1. Addresses for all pickup locations:

- **Location 1** – 35 North 8th Street, Philadelphia, Pa 19106
- **Location 2** – 701 Market Street, corner of 7th and Filbert Streets Dock (elevator will take you to the basement)
- **Location 3** – PPA Airport Administration Building – 1 Main Toll Plaza @ Garage/Hotel/Car Rental Road, Philadelphia, Pa 19153
- **Location 4** – PPA Airport Economy Lot – 4400 Island Avenue, Philadelphia, Pa 19153
- **Location 5** – PPA Airport Main Toll Plaza, 1 Main Toll Plaza @ Garage/Hotel/Car Rental Road, Philadelphia, Pa 19153. The toll gates are located next to the Administration Building.

QUESTIONS

1. Question: Will there be an extension issued with the first addendum?

Response: No, all dates for this solicitation will remain the same.

2. Question: Can you clarify the number of copies of the proposal that are needed?

Response: One original, six (6) copies and an electronic PDF file.

3. Question: In the Performance Requirements (Locations #1, #2) there is notation of several banks (Sovereign, Wells Fargo, BofA, TD Bank, Citizens), what does this designate as far as the pick-up of currency and checks at both locations?

Response: We will have checks and currency pick-ups for each of the banks stated daily.

4. Question: In Location #3, it is noted that there will be a pick-up/delivery of a change order....what are typical amounts?

Response: Up to \$25,000.

5. Question: After pick-up are made, where are deliveries made to?

Response: Delivery is made to each bank or each bank money room for cash and money room for checks. Deliveries must arrive at the bank in enough time to obtain credit from the bank the day of pick up.

6. Question: Will deliveries be made same or next day in this RFP as well as any time of day it needs to be done by?

Response: Delivery is to be same day as pick up.

7. Question: Will the Parking Authority be supplying the consumables for this service?

Response: The Parking Authority will supply the bags – vendor is required to supply the pick-up book or whatever they designate for their pick-up confirmation.

8. Question: How will coordination of the escort of PPA employee and our armored crew to each booth work?

Response: Vendor employee will arrive at the main building and be escorted by a PPA employee to the lanes.

9. Question: Will Vendor need to process any cash/coin deposits?

Response: This depends on the vendor's relationship with each bank. If they are the money room for any of our banks then yes.

10. Question: What type of bags are currently used?

Response: Small plastic security drip bags for each cashier drop. Larger plastic security drop bags for each lane per day for Airport. All other locations will be larger plastic security bags.

11. Question: Who is the current provider?

Response: Dunbar Armored, Inc.

END OF ADDENDUM ONE