

**The Philadelphia Parking Authority
Mellon Independence Center
701 Market Street, Suite 5400
Philadelphia, PA 19106**

**RFP No. 15-25 – Powder Coating of Single Head Parking Meters
Addendum One**

To: See Email Distribution List

From: Mary Wheeler
Manager of Contract Administration

Date: December 14, 2015

No Pages: 3 (Including Cover Page)

This addendum is issued on December 14, 2015 prior to the proposal due date to add, delete, modify, clarify and/or to respond to questions submitted by prospective proposers regarding the work included in the above referenced request for proposals.

CLARIFICATIONS, CHANGES AND ADDITIONS TO THE RFP DOCUMENTS

1. The number of parts supplied to the vendor for each meter will now be five (5).
2. The number of meter heads that will be sent to the vendor will change to 1,000 every three months and will follow the below schedule:
 - 350 (1,750) - Month 1
 - 350 (1,750) - Month 2
 - 300 (1,500) - Month 3***That same system would repeat itself for every quarter.**
3. A revised Specification Sheet is attached to reflect these changes.

QUESTIONS

1. **Question:** On Page 1 of the Specifications it states: “The warranty on the powder coating shall not be less than 10 years”. One these types of items that will be weathered at all times we feel the only way to uphold such warranty would be to apply a powder “Zinc Rich Primer” before the top coat. Can this be listed as an additional line item?

Response: We are asking vendors for a unit cost per meter. Any costs to meet the specifications and warranty period should be included in the unit price.

2. **Question:** On Page 1 of the Specifications it states: "Parts to be powder-coated with High-gloss spec gray". Do you have a specific manufacturer and color code for this color?

Response: To be supplied in Addendum #2.

3. **Question:** On Page 1 of the Specifications it states: "The circumference of vault door shall not be powder coated, nor shall the doorway of the vault". The vault doorway and circumference of door have a previous coating on them. If these areas are left bare after blasting, they will begin to rust. If we verify the mechanics of vault door movement, can these two areas be powder coated?

Response: Yes, a light coat is acceptable. A heavy coat that would then have to be sanded down by the Authority before reassembly would be unacceptable.

4. **Question:** Is it permissible to have some overspray end up on the reverse (inside) of the vault door?

Response: No overspray is permissible.

5. **Question:** Will the threads need to be chased?

Response: No thread-chasing should be necessary after the powder coating process if grit and paint are kept out of the holes.

6. **Question:** Can we re-thread the holes or insert temporary plugs into the threaded holes?

Response: No rethreading is necessary, and parts shall be returned with no temporary thread-plugs installed.

7. **Question:** May we apply stickers in place of the aluminum parts?

Response: Stickers are not a part of this RFP.

8. **Question:** May we grind the resulting paint off the circumference of the vault door?

Response: No grinding may be done to any parts. Furthermore, no excessive sandblasting shall be done, resulting in an alteration of shape or functionality of any part.

9. **Question:** Are any procedures to be done to any locking mechanisms?

Response: Only the five (5) parts listed in the revised Specifications, and displayed during the pre-proposal meeting, will be given to the vendor.

10. **Question:** Where can I find the bid package?

Response: The RFP documents are available for download from the PPA's website, www.philapark.org.

11. **Question:** The dome retainer, is that part being painted, too?

Response: No, only the 5 parts listed will be given to the vendor for refinishing.

12. **Question:** The lock plug shield, can that be new or be replaced? Do we have to refurbish it?

Response: The lock plug is hardened steel and will almost always be reusable.

13. **Question:** Regarding the surface preparation, is it specified what preparation for the type of media or what type of process is required?

Response: Glass beading, sand blasting. As long as the finish lasts over a period of ten years, and as long as parts aren't damaged during the rust removal and refinishing process.

14. Question: You said no paint around the edges of the doors and no paint on the inside of the door frame?

Response: The inside of the doorway. The vault door must not bind or stick in its upper housing doorway, due to excessive paint. Please see the response to question #3.

15. Question: Decals. There are drive safely, drive carefully, save a life. You want the original plate to be left on? It specifies that you can remove it, sand it, and reinstall it. Is there a significance to that, or are you going for the O-E-M 1970s, '80s look?

Response: Most of those are unreadable so we're not currently expecting these to look as good as new.

16. Question: So the process of powder coating, would you be open to a plastic type of material application, which is a little more corrosive-resistant coating? I'm not sure you would be open to alternative numbers for other type of coatings, or are you pretty much locked into powder coating?

Response: We are not asking for alternative types of coatings for this particular RFP.

17. Question: Seven hundred and fifty meters for pick-up and delivery, how are they going to be packaged for pick-up?

Response: The vendor will have to load by hand the parts upon pick-up, and we would request that when the meter parts are returned that they are organized so that we can keep track of all the parts.

18. Question: Can we supply you with crates and just pick up by truck?

Response: Yes.

19. Question: Seven fifty go out the door, or let's say you have 750 coming in the door off the truck and packed to you, do we have 750 being put on that truck at the same time?

Response: Yes. Except for the first and last visit, another unfinished batch of parts would be given to you as you deliver a finished batch to us.

END OF ADDENDUM ONE