

**The Philadelphia Parking Authority
701 Market Street, Suite 5400
Philadelphia, PA 19106**

**Bid No. 19-13
Janitorial Supplies 2019
Addendum One**

To: See Email Distribution List

From: Mary Wheeler
Manager of Contract Administration

Date: November 1, 2019

No Pages: 1 plus Exhibit A

This addendum is issued on November 1, 2019 prior to the bid due date to add, delete, modify, clarify and/or to respond to questions submitted by prospective bidders regarding the work included in the above referenced solicitation.

QUESTIONS

1. **Question:** Please provide previous bid tabulations and award information?
Response: See attached Exhibit A.
2. **Question:** Are locations equipped with a loading dock & forklift?
Response: A few locations have loading docks. No forklifts at the locations.
3. **Question:** What are the receiving hours?
Response: Monday –Friday between the hours of 9:00 AM to 4:00 PM.
4. **Question:** Could you please send me the previous results of the janitorial supply bid?
Response: See attached Exhibit A.
5. **Question:** Could you tell me the dollar amount of the previous award for the Janitorial bid?
Response: See attached Exhibit A.

END OF ADDENDUM ONE

**The Philadelphia Parking Authority
REQUEST FOR BOARD ACTION
RFP No. 16-23
Janitorial Supplies 2016**

On August 5, 2016, the Authority issued a Request for Proposals (RFP) from qualified vendors to furnish janitorial supplies under a three year contract with the option of two additional one year extensions. Ten vendors registered for the solicitation and on August 15, 2016, five proposals were submitted. The RFP requested pricing for 77 items used throughout the Authority. None of the five proposers submitted pricing for all items.

The Evaluation Committee met several times to review the proposals and concluded that it would be in the best interest of the Authority to award more than one contract for this solicitation. It is the intent of the committee to recommend an award of four contracts as detailed below. The specific breakdown for each vendor is attached.

| Vendor | Number of Items Awarded | Estimated Yearly Total |
|---------------------------------|--------------------------------|-------------------------------|
| Emerald Business Supply | 28 | \$29,209.08 |
| Titan Industrial Supply Company | 27 | \$77,230.23 |
| Contract Cleaning Supply, Inc. | 17 | \$27,449.04 |
| Central Poly – Bag Corporation | 5 | \$13,306.50 |
| Estimated Yearly Total | | \$147,194.85 |

The Authority has implemented guidelines for pricing for additional years of the contract. The guidelines to be followed will be based on the annual adjustment of the United States Department of Labor's producer price index (PPI) for the net output of selected industries issued not less than sixty (60) days nor more than ninety (90) days before the anniversary date of the agreement.

The Evaluation Committee reviewed each proposal thoroughly and concluded that Emerald Business Supply, Titan Industrial Supply Company, Contract Cleaning Supply, Inc. and Central Poly Bag Corporation should all be awarded contracts for the estimated yearly amounts listed above.

The Executive Director has reviewed the proposals and recommends that the Board approve a three year contract with Emerald Business Supply, Titan Industrial Supply Company, Contract Cleaning Supply, Inc. and Central Poly Bag Corporation upon successful negotiation of a contract and completion of standard purchasing procedures. The estimated three year total is approximately \$500,000.00.

August 23, 2016



Vincent J. Fenerty, Jr.
Executive Director

| | ITEM | EXPECTED YEARLY AMOUNT | Unit Price | Winner as Sole Bidder | Winning Bid | Winner, with 2nd Place Bid |
|----|--|------------------------|------------|-----------------------|------------------|----------------------------|
| | Central Poly | | | | | |
| 57 | Trash Bags Black 1 Mil 33 x 40 | 11,000 Bags | 16.80 | | 924.00 | |
| 58 | Trash Bags Black 1 Mil 40 x 48 | 15,000 Bags | 10.90 | | 1,635.00 | |
| 59 | Trash Bags Black Large 43" x 47" x 2 Mil | 55,500 Bags | 17.00 | | 9,435.00 | |
| 60 | Trash Bags Black Small 24" x 33" | 55,000 Bags | 7.00 | | 770.00 | |
| 61 | Trash Bags X-Heavy Black 95 gallon 32x29x68 | 1,750 Bags | 15.50 | | 542.50 | |
| | Vendor Totals \$13,306.50 | | | | 13,306.50 | |
| | Contract Cleaners Supply | | | | | |
| 4 | Clorex Bleach Lemon Scent, 1 gallon bottle | 1,113 Gallons | 5.05 | | 5,620.65 | |
| 11 | Floor Maintenance Pad Xheavy Duty Strip 20" purple | 40 Units | 6.08 | | 243.20 | |
| 13 | Floor Science Stripper, 5 gallon bucket | 84 Gallons | 49.23 | | 4,135.32 | |
| 26 | Husky Cleaner (plexiglass) 1 QT | 70 Units | 2.73 | | 191.10 | |
| 29 | Pledge Furniture Polish Spray 9 oz cans | 64 Units | 3.91 | | 250.24 | |
| 39 | Squeeges Bucket 20" | 9 Units | 18.94 | | 170.46 | |
| 47 | Warehouse Brooms 42"L | 151 Units | 4.40 | | 664.40 | |
| 49 | Krystal Deodorizing Klean Screen Urinal Screens | 876 Units | 0.83 | | 727.08 | |
| 53 | Rubber Gloves - powder/latex free XL | 70,550 Gloves | 30.71 | | 2,166.59 | |
| 68 | Spray Air Freshener Metered 6 oz cans refills (Claire) | 1,570 Units | 35.05 | | 4,585.71 | |
| 77 | Commerical Bagless Vacuum | 19 Units | 123.00 | | 2,337.00 | |
| 6 | Corn Fiber Lobby/Toy Brooms 39"L | 151 Units | 3.07 | | | 463.57 |
| 20 | Microfiber Wet Mop Pad Velcro backing 18" | 60 Units | 2.36 | | | 141.60 |
| 32 | Resolve Carpet Cleaner 18 oz bottles | 270 Units | 5.34 | | | 1,441.80 |
| 62 | Unger Trash Pickers 42" | 10 Units | 25.33 | | | 253.30 |
| 74 | Rubbermaid Glutton Containers (56 gal trash cans) | 11 Units | 184.96 | | | 2,034.56 |
| 75 | Hooded Tops for Rubbermaid Glutton Containers | 11 Units | 183.86 | | | 2,022.46 |
| | Vendor Totals \$27,449.04 | | | | 21,091.75 | 6,357.29 |

| | ITEM | EXPECTED YEARLY AMOUNT | Unit Price | Winner as Sole Bidder | Winning Bid | Winner, with 2nd Place Bid |
|----|--|------------------------|------------|-----------------------|------------------|----------------------------|
| | Emerald Office Supply | | | | | |
| 14 | Floor Wax - one coat 25 Super HI Gloss | 72 Gallons | 17.22 | 1,239.84 | | |
| 24 | Hand Soap for Zep Plus Dispenser Cherry Bomb, 1 gallon bot | 5 Gallons | 18.47 | 92.35 | | |
| 30 | Presta Sudz Economy Car Wash, 1 gallon bottle | 10 Gallons | 12.93 | 129.30 | | |
| 41 | Tech all In 1 (stainless cleaner), 1 gallon bottle | 441 Gallons | 2.91 | 1,283.31 | | |
| 42 | Tech all In 1 (stainless cleaner) spray bottles 32 oz | 120 Bottles | 5.95 | 714.00 | | |
| 63 | Hex 45 gallon trash cans | 20 Units | 134.00 | 2,680.00 | | |
| 5 | Clorox Toilet Bowl Cleaner 24 oz | 820 Bottles | 1.92 | | 1,574.40 | |
| 12 | Floor Science Finish, 5 gallon bucket | 16 Gallons | 66.34 | | 1,061.44 | |
| 21 | Mop Handles | 71 Unlts | 4.25 | | 301.75 | |
| 22 | Mop Heads #32 | 864 Units | 2.67 | | 2,306.88 | |
| 23 | Mop Heads 24" oz | 1,352 Units | 2.10 | | 2,839.20 | |
| 25 | Hardwood Mop Handles 60" | 5 Unlts | 1.93 | | 9.65 | |
| 27 | Spray Bottles clear 32 oz | 200 Units | 0.64 | | 128.00 | |
| 31 | Purell Hand Santizer 16 oz bottles | 480 Units | 4.58 | | 2,198.40 | |
| 45 | Toilet Seat Covers 5000/case | 37 Cases | 23.83 | | 881.71 | |
| 54 | Swiffer Sticks | 60 Units | 12.02 | | 721.20 | |
| 55 | Swiffer Sweeper Dry Cloth Refills 24 /box | 600 Cloths | 0.26 | | 157.13 | |
| 64 | Claire Metered Air Freshner Dispensers 8.5" Tall | 122 Units | 9.52 | | 1,161.44 | |
| 65 | C-Fold Towels white ¹ | 115,200 Towels | 13.27 | | 636.96 | |
| 66 | C-Fold Towels brown ¹ | 115,200 Towels | 14.47 | | 694.56 | |
| 67 | Diaper Rags White 25lb box | 45 Boxes | 44.77 | | 2,014.65 | |
| 69 | Toilet Paper 2 ply 4.1"x 3.1" quote for both toilet papers | 10,536 Rolls | 24.41 | | 1,339.50 | |
| 71 | Paper Towel Dispensers Vlst Hygienic Push Paddle Roll | 2 Units | 37.51 | | 75.02 | |
| 72 | Paper Towels Brown Hand Wound 7.9" x 800" | 1,100 Rolls | 14.64 | | 2,684.00 | |
| 73 | Paper Towels White 85 sheets | 360 Rolls | 16.20 | | 194.40 | |
| 76 | Rubbermaid Cigarette Receptable (Item #FGR93400BK) | 14 Units | 112.00 | | 1,568.00 | |
| 33 | Sanitary napkin disposal wax paper liner brown | 12,500 Units | 0.04 | | | 522.00 |
| | Vendor Totals \$29,209.08 | | | 6,138.80 | 22,548.28 | 522.00 |
| | | | | | | |
| | ¹ Either white or brown towels will be selected | | | | | |
| | | | | | | |

| | ITEM | EXPECTED YEARLY AMOUNT | Unit Price | Winner as Sole Bidder | Winning Bid | Winner, with 2nd Place Bid |
|----|---|------------------------|------------|-----------------------|------------------|----------------------------|
| | Titan Industrial Supply | | | | | |
| 1 | Ajax Dish Detergent 28 oz bottle | 96 Bottles | 2.0430 | | 196.13 | |
| 2 | Gold Antibacterial Hand Soft Soap, 1 gallon bottle | 492 Gallons | 5.1895 | | 2,553.23 | |
| 3 | Bucket/sideward Pressure Wringer 16-30oz mop head | 23 Units | 42.0000 | | 966.00 | |
| 7 | Dust Mop 24 x 5 | 110 Units | 3.5000 | | 385.00 | |
| 8 | Dust Pans Lobby Pro Upright | 124 Units | 8.2500 | | 1,023.00 | |
| 9 | Floor Maintenance Pad 20" black | 30 Units | 2.7140 | | 81.42 | |
| 10 | Floor Maintenance Pad 20" red | 15 Units | 2.7140 | | 40.71 | |
| 15 | Folding Floor Signs - caution when wet Yellow 25"h | 22 Units | 7.2500 | | 159.50 | |
| 16 | GAT Graffiti & Spray Paint Remover 20 oz | 108 Units | 3.7500 | | 405.00 | |
| 17 | Lysol Disinfectant Wipes 125 each container | 380 Containers | 4.7500 | | 1,805.00 | |
| 18 | Lysol Disinfectant Spray Lysol Brand Professional 19 oz | 1,312 Units | 5.3630 | | 7,036.26 | |
| 19 | Magic Erasers | 200 Units | 0.9970 | | 199.40 | |
| 28 | Spray Bottles Trigger Sprayers Standard 9-1/2" | 200 Units | 0.4800 | | 96.00 | |
| 34 | Scotch Brite-medium duty scrub sponge green/yellow | 320 Units | 0.6250 | | 200.00 | |
| 35 | Simple Green, 1 gallon bottle | 515 Gallons | 10.1660 | | 5,235.49 | |
| 36 | Simple Green, 5 gallon bottle | 103 Unit | 49.5000 | | 5,098.50 | |
| 37 | Spray Nine, 1 gallon bottle | 1,890 Gallons | 9.8750 | | 18,663.75 | |
| 38 | Spray Nine, 5 gallon bottle | 378 Units | 48.0000 | | 18,144.00 | |
| 40 | Squeeges Pro Stainless Steel Unger 18" | 27 Units | 8.0500 | | 217.35 | |
| 43 | Toilet Bowl Brush | 178 Units | 1.5800 | | 281.24 | |
| 44 | Toilet Bowl Brush Holder | 178 Units | 1.5800 | | 281.24 | |
| 46 | Urinal Mats | 98 Units | 7.0000 | | 686.00 | |
| 48 | Windex 1 gallon bottle | 668 Gallons | 9.7370 | | 6,504.32 | |
| 50 | Rubber Gloves - powder/latex free S | 11,000 Gloves | 21.0000 | | 231.00 | |
| 51 | Rubber Gloves - powder/latex free MED | 16,100 Gloves | 21.0000 | | 338.10 | |
| 52 | Rubber Gloves - powder/latex free L | 20,650 Gloves | 21.0000 | | 433.65 | |
| 56 | Swifter Duster Handles | 60 Units | 4.4389 | | 266.33 | |
| 70 | Toilet Paper Affex 902 JRT Toilet Tissue | 10,536 Rolls | 12.9900 | | 5,702.61 | |
| | Vendor Totals \$77,230.23 | | | | 77,230.23 | |
| | | | | | | |
| | Grand Total \$147,194.85 | | | | | |