



Philadelphia Parking Authority
Taxicab & Limousine Division
TLD Administration Department
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DATE STAMP

Limousine Driver Renewal Application

- This application shall be filed between 60 and 90 days before the expiration of the driver certificate. If a certificate has been expired for one year or more, it is deemed cancelled and the applicant must file a new driver certificate application (DR-1) and complete the testing process.
- Please read each question carefully before answering. Incomplete applications will not be accepted.
- The **\$125.00** application fee is **nonrefundable** once the application is submitted and processing begins.
- All applications must be submitted with a valid U.S. driver license, social security card and a 3rd form of identification proving work authorization (for example, for US citizens it is generally a state-issued birth certificate or a US passport and for non-US citizens it is generally a permanent resident card or a work authorization card).
- The TLD will check your PA driving record and PA criminal record. If you have resided in any other state within the last five years, you will need to submit state-issued certified criminal history record and driving record for each state and each record shall be certified within 30 days of submission.
- A check will also be done to ensure that the applicant has no outstanding parking or moving violations or TLD penalties, fees, etc. unless under appeal.
- False information provided by an applicant for driver certification will result in the denial of the application or cancellation of the driver's certificate if issued prior to discovery of the false information.

H # _____

Exp. Date: _____

Please provide the name of the company you are employed by, if applicable:

SECTION 1: CONTACT INFORMATION

First Name: _____ Middle Initial: _____ Last Name: _____

Home Phone Number: _____ Cell Phone Number: _____

Residential Address: _____ Apt.: _____

City: _____ State: _____ Zip Code: _____

Have you resided at any other address within the last 5 years? YES NO

If you answered YES, please provide the most recent previous address:

Previous Address: _____ Apt. _____

City: _____ State: _____ Zip Code: _____

Have you resided in any other state besides Pennsylvania within the last 5 years? YES NO

If yes, provide which state(s): _____

Do you wish to provide an email address and in doing so you agree to accept and receive service from the PPA by email and understand that by registering an email address you are required to notify the Office of the Clerk of a change of email address within 48 hours? YES NO

Email Address: _____

SECTION 2: IDENTIFICATION

Date of Birth: _____ Age: _____ Social Security Number: _____

Driver's License No. _____ State: _____ Expiration Date: _____

I am providing one of the following documents and attest that I am:

- U.S. citizen: U.S. Passport U.S. Birth certificate Certificate of Naturalization
- Lawful permanent resident: Permanent Resident Card or I-551 A# _____ Exp. _____
- Alien Authorized to Work: Employment Authorization Card # _____ Exp. _____
- Other: _____ (Must be on the Department of Homeland Security's list of approved documents)

SECTION 3: DRIVER HISTORY

1. Do you own interest in any other PPA or PUC right such as a medallion or CPC? YES NO

If yes, provide the name of the company: _____

Type of Right: _____ Medallion "P" numbers(s), if applicable: _____

2. Have you ever applied for or held a PPA driver certificate prior to now? YES NO

If yes, provide the H# and the year it expired, cancelled or voided: _____

3. Have you been arrested, criminally charged, convicted, on parole, on probation or subject to an order of ARD within the last 5 years? YES NO

If yes, please explain: _____

4. Have you ever been convicted of a DUI (driving under the influence)? YES NO

If yes, please provide the year and where the DUI occurred: _____

5. Has your driver's license been invalidated or restricted for any reason within the last 5 years (i.e suspended, cancelled, recalled, medical restrictions, occupational restrictions, etc.)? YES NO

If yes, please provide the year and reason for the invalidation: _____

SECTION 4: AFFIRMATION

You must initial each item below to confirm that you have read and understand the driver certification requirements.

_____ **ENGLISH PROFICIENCY:** All applicants for driver certification must be able to sufficiently speak in the English language to communicate with the general public, to understand highway traffic signs and signals in the English language, to respond to official inquiries and to make verifiable entries on reports and records (see 52 Pa. Code §§ 1021.4 & 1057.4).

_____ **DOCUMENTATION REQUIRED:** All applicants for driver certification must provide a valid U.S. driver's license, social security card and a 3rd form of identification proving work authorization.

_____ **RELEASE OF REPORTS:** Applicant is authorizing the release of the applicant's criminal history report from the Pennsylvania State Police to the Authority and the applicant's driver history report from PennDOT to the Authority.

Additionally, all applicants must submit a state-issued certified criminal history report and driving history report for every state other than Pennsylvania that applicant has resided in during the last five years. The records shall be certified within 30 days of submission to the Authority.

_____ **DRIVER LICENSE REQUIREMENTS:** All applicants for driver certification must have a valid driving history in the United States of least 1 continuous year prior to the date of this application. Additionally, an applicant will be ineligible for driver certification if the applicant's driver's license was suspended, revoked or otherwise invalidated at any time during the 6 months immediately preceding the date of the application. Lastly, a driver history report that evidences a violation or a series of violations which relate to dangerous driving activities may form the basis for a denial of this driver certificate application. The Authority will review an applicant's driver history for suspensions, revocations, assigned points and excessive/repetitive moving violations.

_____ **DUI-DRIVING UNDER THE INFLUENCE:** An applicant will be ineligible for driver certification if the applicant has been convicted of driving under the influence of alcohol or controlled substance as provided in 75 Pa.C.S. § 3802 (relating to driving under influence of alcohol or controlled substance) in the past 5 years. This prohibition will continue for 6 months from the date the convicted person completes the sentence imposed, including incarceration, probation, parole and other forms of supervised release.

CRIMINAL RECORD REQUIREMENTS: An applicant's criminal history must be free from any conviction of a felony during the last 5 years as well as a finding of guilt or a plea of guilty or nolo contendere relating to the crimes listed in 52 Pa. Code § 1001.10 (relating to definitions-conviction). Furthermore, an applicant will not be eligible for a period of 6 months after the completion of the sentence imposed, including incarceration, probation, parole and other forms of supervised release. Lastly, if the applicant is currently under the Accelerated Rehabilitative Disposition (ARD) program, all terms of the ARD must be completed to be eligible for driver certification.

PAYMENT OF OUTSTANDING FINES, FEES & PENALTIES: Regulated persons and applicants for any right issued by the Authority shall pay all assessments, fees, penalties and other payments due to the Authority on schedule, unless the matter related to the payment is under appeal. Regulated persons and applicants for any right issued by the Authority shall remain current on the payment of parking violations and moving violations, unless the violation is under appeal.

SECTION 5: VERIFICATION

I, _____, hereby state that the facts above set forth are true and correct (or are true and correct to the best of my knowledge, information and belief) and that I expect to be able to prove the same at a hearing held in this matter. I understand that the statements herein are made subject to the penalties of 18 Pa.C.S. § 4904 (relating to unsworn falsification to authorities).

I also verify that I have not been subject to a conviction as provided in 52 Pa. Code § 1001.10 (relating to definitions-conviction) and can comply with the requirements of being a certified driver.

I also verify that I am in compliance with 52 Pa. Code §§ 1011.7 & 1051.6 (relating to payment of outstanding fines, fees and penalties).

Applicant's Signature

Date

FOR PPA USE ONLY

APPROVED **PENDING** **DENIED**

Total Outstanding TLH Parking Violations \$ _____ \$ _____ Contested

Total Outstanding Personal Parking Violations \$ _____ \$ _____ Contested

Total Outstanding Moving Violations \$ _____ \$ _____ Contested

Total Outstanding TLD Penalties \$ _____ Contested (Hearing Requested)

COMMENTS: _____

Reviewed By: _____ **Date:** _____