



THE PHILADELPHIA PARKING AUTHORITY TAXICAB AND LIMOUSINE DIVISION

MEDALLION SALES BY THE PHILADELPHIA PARKING AUTHORITY

- Please refer to 52 Pa. Code §§ 1013.31 – 1013.37 (relating to Medallion Sales by the Authority) for all details concerning the medallion sale process and procedures, including but not limited to, bidder qualifications, bid openings, medallion bid approval process and closing on the sales.
- The current notice of a proposed sale of a medallion by the Authority will be published in the *Pennsylvania Bulletin* 60 days or more before the sealed bids are due from bidders. The notice will include: the date and time on which bids are due, the location where bids are due, the number of medallions to be sold, any special restrictions that have been attached to a medallion, the upset price for each medallion, the maximum number of medallions a bidder may purchase at each public sale and the mandatory closing date. Any current notices will be available in the *Pennsylvania Bulletin* and on the Authority's website www.philapark.org/tld.

PROCEDURES FOR SUBMITTING A BID FOR A MEDALLION SALE

1. Bid Submissions. Each bidder shall:

- a. Submit the bid in a 9" x 12" sealed envelope. The exterior of the sealed envelope must identify, in the English language and Arabic numerals, the medallion number for which the bid is intended and additional information identified in the notice provided under 52 Pa. Code § 1013.31 (relating to notice of medallion sale by the Authority) ("Sale Notice"). Information required under this paragraph must be in black ink with characters no smaller than 1 inch and ½ inch wide. For example, a sealed bid for medallion 9999 must display the following on the outside of the sealed envelope: "Bid for medallion 9999."
- b. Submit only one bid, rounded to the nearest dollar increment, for one medallion per envelope, for no less than the upset price identified in the Sale Notice.
- c. Submit the bid amount on a completed Form No. MA-1 "Bid Cover" in the sealed and marked envelope (attached and also available at www.philapark.org/tld).
- d. Include the following with each bid inside the sealed envelope:
 - i. A deposit of 10% of the bid amount in a certified check, bank check or money order drawn on a Federally- or State-insured bank payable to the "Philadelphia Parking Authority." The deposit will be nonrefundable as to the highest conforming bidder and credited toward the sale price if the sale is approved and closed by the date designated in the notice of the medallion sale. The deposit will be returned to unsuccessful bidders.

- ii. A bank statement in the name of the bidder evidencing sufficient funds to purchase the medallion or a letter of commitment for no less than 80% of the bid amount, issued by a bank, credit union or other lender licensed to do business in this Commonwealth. NOTE: If the same bidder is intending to bid on more than one medallion, the bank statements and/or letters of commitment must prove sufficient funds and/or financing to cover each sale.
 - iii. If applicable, on a separate sheet, attach a list of all medallion taxicab companies that has an affiliation with each person associated with the bidder, either individually or as an owner, partner, member, officer, shareholder or key employee.
 - e. Submit each sealed bid by hand delivery at the time and place designated in the Sale Notice.
2. **Late Bids.** A bid presented to the Authority after the time designated or to a location other than that designated in the Sale Notice will not be accepted.
3. **Nonresponsive Bids.** The following will be considered nonresponsive, rejected and not considered:
- a. Bids that do not comply with requirements as outlined in 52 Pa. Code § 1013.35 (relating to procedures for bidding).
 - b. Bid packages containing bids for more than one medallion.
 - c. Bids that are nonresponsive or nonconforming in any other respect.
 - d. Bids below the upset price identified in the Sale Notice.
4. **Bids Final.** All bids are considered final and a bidder will not be allowed to correct a bid after submission.
5. **Bid Opening.** Each bidder, or an individual authorized as the bidder's representative as provided in 52 Pa. Code § 1001.28 (relating to power of attorney), shall be present at the bid opening to address issues that may arise during the bidding process, including the event of a tie bid.

Any questions relating to the medallion sale process and submission of bids may be directed to the Taxicab and Limousine Division's Office of the Clerk at (215) 683-9498 or at TLDClerk@philapark.org



**THE PHILADELPHIA PARKING AUTHORITY
TAXICAB AND LIMOUSINE DIVISION**

MA-1 BID COVER FORM FOR MEDALLION SALES

I, _____, on behalf of _____,
Print name Entity name, if applicable

submit only this bid in the sum of \$ _____ .00 for Medallion No. _____.

I have included the following with this MA-1 Form:

A deposit of 10% of the bid in the amount of \$ _____ .00 by certified check, bank check or money order drawn on a Federal or State insured bank, payable to the "Philadelphia Parking Authority". I understand that the deposit is **non-refundable** as to the highest bidder and will be credited toward the sale price if the sale is approved and closed by the date designated in the Notice of Medallion Sale and as ordered by the Authority. Deposits will be returned to all unsuccessful bidders.

A bank statement in the name of the bidder evidencing sufficient funds to purchase the medallion or a letter of commitment for no less than 80% of the bid amount, issued by a bank, credit union or other lender licensed to do business in this Commonwealth.

On a separate sheet, attached is a list of all medallion taxicab companies that has an affiliation with each person associated with this bidder, either individually or as an owner, partner, member, officer, shareholder or key employee.

Check this box if this is not applicable because there are no affiliations

Please check one of the following:

This bid is being submitted by a medallion taxicab certificate holder, CPC No. _____, and such bidder is a person in good standing with the Authority because bidder is: (1) qualified to buy transferable rights as provided in Chapter 27 (relating to sale of rights); (2) is qualified to renew a transferable right as provided in § 1011.3 (related to annual rights renewal process); (3) and is not a person having controlling interest in an entity that owns a medallion that is in suspended status as provided in § 1011.14 (relating to voluntary suspension of certificate). I understand that bids submitted in violation of the aforementioned will be considered nonresponsive.

NOTE: A medallion taxicab certificate owner is whoever is listed on the Certificate of Public Convenience (ex. if XYZ Taxi Co. owns a medallion and XYZ Taxi Co. is bidding, there is no need to file a SA-1 **prior** to the submission of this bid). But if an existing medallion certificate holder is the winning successful bidder, an SA-1 application must be filed within 5 business days **after** the date of the successful bid. If you are bidding individually and you do not own a

medallion as an individual or this bid is being submitted by a company that does not own a medallion, then you must file a SA-1 prior to submitting this bid.

This bid is being submitted by a person who has requested a new medallion taxicab certificate through the filing of a SA-1 application as provided in § 1027.6 (relating to application for sale of transferable rights) within 30 days or more before the date this bid was due and the request has not been denied by the Authority prior to this date. Additionally, this bid is being submitted by a person in good standing with the Authority because bidder is: (1) qualified to buy transferable rights as provided in Chapter 27 (relating to sale of rights); (2) is qualified to renew a transferable right as provided in § 1011.3 (related to annual rights renewal process); and is not a person having controlling interest in an entity that owns a medallion that is in suspended status as provided in § 1011.14 (relating to voluntary suspension of certificate). I understand that participation in the bidding process does not guarantee the issuance of the medallion taxicab certificate by the Authority and bids submitted in violation of the aforementioned will be considered nonresponsive.

Please provide the following information:

1. Email Address to receive notification by the Authority if this bid should be the winning bidder:

2. The PPA registered broker or attorney that will or has submitted the SA-1 on bidder's behalf:

VERIFICATION

I, _____ as bidder for _____ make the
Print name *Entity Name, if applicable*
following verified statements (initial each statement and sign verification below):

_____ I have not relied on any statements or representations from the Authority in determining the amount of my bid.

_____ I have not colluded, consulted, communicated or agreed in any way with any other bidder or prospective bidder for the purpose of restricting competition or of inducing any other prospective bidder to submit or not to submit a bid for the purpose of restricting competition.

_____ I have not disclosed any bid price, directly or indirectly, to another bidder for the purpose of restricting competition or of inducing another prospective bidder to submit or not to submit a bid for the purpose of restricting competition.

_____ I am not an owner, partner, member, officer, shareholder or key employee of another bidder and I do not have controlling influence over any other bidder (ex. If you own 5% of XYZ Taxi Co. and XYZ Taxi Co. is a bidder, you cannot submit a bid individually or through another company in which you have controlling influence).

_____ I am familiar with the Rules and Regulations of the PPA Taxicab and Limousine Division governing the ownership of medallion taxicabs and agree to comply with the same at all

times, including the requirements regarding the completion of this transaction if I am a successful bidder.

_____ I have read the regulations relating to criteria for taxicab ownership and I am qualified to own a medallion taxicab.

_____ If I am a winning bidder, I understand that failure to complete the closing of this transaction by the closing date designated in the Notice of Medallion Sale as a direct result of my own delay will result in the forfeiture of the deposit made by me.

I, _____ on behalf of _____,
Print name & Postition Entity name, if applicable

hereby verify that the above statements made for this Bid process are true and correct to the best of my knowledge, information and belief. I understand that the statements herein are made subject to the penalties of 18 Pa. C.S. § 4904, relating to unsworn falsification to authorities.

Signature

Date

For further information, please refer to 52 Pa. Code § 1013.31 et seq. for details concerning Medallion Sales by the Authority, 52 Pa. Code Chapter 27 (relating to sale of rights) and the SA-1 Application Form. The TLD Regulations and forms may be found on the Authority website at <http://www.philapark.org/resources-and-forms/>