



**THE PHILADELPHIA PARKING AUTHORITY  
701 MARKET STREET – SUITE 5400  
PHILADELPHIA, PA 19106**

**INVITATION FOR BIDS – PARKING MANAGEMENT TICKETS 2018  
Bid No. 18-19**

**NOTICE TO BIDDERS**

Sealed bids from qualified printers for the procurement of parking management tickets will be received at a date and time to be determined after sample ticket testing, by the Philadelphia Parking Authority (“Authority”), a body corporate and politic created under the laws of the Commonwealth of Pennsylvania in accordance with the Act of June 19, 2001, P.L. 287, No. 22, as amended, known as the “Parking Authority Law,” in the offices of the Authority, located at 701 Market Street, Suite 5400, Philadelphia, PA 19106.

Documents are available for download at the Parking Authority’s website, [www.philapark.org](http://www.philapark.org). Interested Bidders must complete and email the vendor registration form located in the bid package to Mary Wheeler, Manager of Contract Administration, at [mwheeler@philapark.org](mailto:mwheeler@philapark.org) prior to the mandatory pre-bid meeting.

A mandatory pre-bid meeting will be held at the offices of the Philadelphia Parking Authority on Wednesday, August 22, 2018 at 11:00 AM. Interested Bidders must have a representative in attendance at the pre-bid meeting in order to be considered an eligible Bidder. Bidders may attend the meeting via conference call: 215.383.1625 Passcode 139494.

Bidders are encouraged to submit questions until Tuesday, September 4, 2018 at 2:00 PM. Please forward all questions to Mary Wheeler via email at [mwheeler@philapark.org](mailto:mwheeler@philapark.org). Only questions submitted in writing will be addressed.

Sample tickets must be submitted no later than 2:00 PM on Wednesday, September 5, 2018. Sample tickets will be tested for a period of up to 30 days. A bid due date will be determined at the conclusion of the ticket testing period. The bid due date will be emailed to all prospective Bidders and posted to the Authority’s website.