



**THE PHILADELPHIA PARKING AUTHORITY
701 MARKET STREET – SUITE 5400
PHILADELPHIA, PA 19106**

**REQUEST FOR PROPOSALS COMMERCIAL REAL ESTATE BROKER SERVICES 2018
PROPOSAL No. 18-21**

NOTICE TO OFFERORS

Sealed proposals from qualified offerors for the procurement of Commercial Real Estate Broker Services will be received until 1:00 PM on Friday, November 30, 2018, by the Philadelphia Parking Authority (“Authority”), a body corporate and politic created under the laws of the Commonwealth of Pennsylvania in accordance with the Act of June 19, 2001, P.L. 287, No. 22, as amended, known as the “Parking Authority Law,” in the offices of the Authority, located at 701 Market Street, Suite 5400, Philadelphia, PA 19106.

Documents are available for download at the Parking Authority’s website, www.philapark.org. Vendors interested in downloading the documents from the Authority’s website must first register with Mary Wheeler, Manager of Contract Administration, by submitting your name and contact information to mwheeler@philapark.org.

A mandatory Pre-Proposal Meeting will not be held for this solicitation. Email the vendor registration form to Mary Wheeler at mwheeler@philapark.org to ensure that addenda are received.

Prospective Offerors are encouraged to submit questions until Wednesday, November 14, 2018 at 2:00 PM. Please forward all questions to Mary Wheeler via email at mwheeler@philapark.org. Only questions submitted in writing will be addressed. Proposals are due no later than 1:00 PM on Friday, November 30, 2018.