

**The Philadelphia Parking Authority
701 Market Street, Suite 5400
Philadelphia, PA 19106**

**RFI No. 19-20
Body Camera Pilot Program
Addendum One**

To: See Email Distribution List

From: Mary Wheeler
Manager of Contract Administration

Date: November 22, 2019

No Pages: 3

This addendum is issued on November 22, 2019 prior to the bid due date to add, delete, modify, clarify and/or to respond to questions submitted by prospective offerors regarding the work included in the above referenced solicitation.

QUESTIONS

- 1. Question:** Are the 60 body cameras part of the RFI or was this included under the scope section as a next step if an RFP is issued?

Response: The subsequent RFP will call for 60 body cameras.
- 2. Question:** How many PEO's are there in total as it was mentioned 60 for piloting the program?

Response: There are currently 265 Parking Enforcement Officers in the Authority.
- 3. Question:** If companies do not respond to the RFI, can they still bid on the RFP?

Response: Yes.
- 4. Question:** What is the anticipated date for the Pilot program execution?

Response: Unknown at this time.
- 5. Question:** Can the Authority please clarify if there are currently plans for an agency-wide deployment for all PEO, or will that be based off the results of the pilot program?

Response: Unknown at this time.
- 6. Question:** Can the Authority please provide more information regarding the pilot program, such as the number of locations testing will occur, the internet connectivity of locations used for transferring data to the cloud, etc.?

Response: The number of testing locations is not known at this time and the internet connectivity is standard business connectivity.

- 7. Question:** Can the Authority please provide some of the objectives / evaluation goals of the pilot program?
Response: Evaluate PEO safety and citizen interactions, interaction trends, and overall effectiveness.
- 8. Question:** Will the pilot program be paid, or is it the expectation of the Authority that the vendor will provide the Body Camera pilot free of charge?
Response: The Authority intends to pay for the pilot program.
- 9. Question:** Will the subsequent RFP be open for response by any vendor, or just those qualified from the RFI?
Response: The RFP will be publicly advertised and open to vendors.
- 10. Question:** How long will the Body Camera Pilot program run?
Response: Unknown at this time.
- 11. Question:** Will the Authority only select one vendor to provide all 60 body cameras for the pilot, or will multiple vendors be selected?
Response: The Authority intends to review the RFI responses before making this decision.
- 12. Question:** How many total PEO are there at the Authority?
Response: Please see response to question #2.
- 13. Question:** Can the Authority please clarify what is meant by the requirement “footage version control management”?
Response: The ability to track the history of any changes made to the footage.
- 14. Question:** Can the Authority please clarify the purpose of “location available for delivery, if not worldwide”? Will the scope of the pilot project extend beyond the metropolitan Philadelphia area?
Response: The Pilot Program will not extend beyond the City of Philadelphia.
- 15. Question:** Can the Authority please provide the Request for Information Form (page 5) in an editable format, such as Word? The current table format does not provide sufficient space for responses.
Response: Please see the word file attached to the email delivering this addendum.
- 16. Question:** What length of contract does the Authority intend to pursue once an RFP is released?
Response: The Authority intends to review the RFI responses before making this decision.
- 17. Question:** What is the anticipated length of the pilot program?
Response: Unknown, provide a recommendation.
- 18. Question:** How does the Authority intend to fund the pilot program?
Response: To be determined at a later date.
- 19. Question:** How many incidents does the parking authority believe a body camera would be used in annually?
Response: An estimated 25 incidents annually.

20. Question: In an attempt to scope out the number of docking stations, etc. required; how many different locations will be piloting the body cameras and how many cameras will be used at each location?

Response: They will be docked at one location.

21. Question: Will the body cameras be shared between officers?

Response: Yes.

22. Question: How many body cameras will be required if the pilot program is successful?

Response: Unknown at this time.

23. Question: What is the planned deployment date for the Pilot Program?

Response: Please see response to question #10.

24. Question: How many days or months will the Pilot Program last?

Response: Unknown, provide a recommendation.

25. Question: Once this project moves beyond the RFI Pilot Program phase, how many total body cameras would be required for the Parking Authority's total deployment?

Response: Please see response to question #22.

END OF ADDENDUM ONE