



## Notice to Proposers

### **RFP NO. 16-22 Copy Paper 2016**

Sealed proposals will be received until 2:00 PM on Monday, August 15, 2016, by the Philadelphia Parking Authority (“the Authority”), a body corporate and politic created under the laws of the Commonwealth of Pennsylvania in accordance with the Act of June 19, 2001, P.L. 287, No. 22, as amended, known as the “Parking Authority Law”.

The Philadelphia Parking Authority is seeking proposals from qualified vendors to provide copy paper under a three year contract per the requirements contained within the solicitation.

Documents can be downloaded at [www.philapark.org](http://www.philapark.org). Respondents are required to register for this solicitation by emailing Mary Wheeler, Manager of Contract Administration, [mwheeler@philapark.org](mailto:mwheeler@philapark.org). Please provide the primary contact name and email address where addenda should be sent. By not registering you are in jeopardy of not receiving any addenda that may be issued and may be deemed non-responsive. There will be no pre-proposal meeting held for this solicitation.

The deadline for questions is Monday, August 8, 2016 at 2:00 PM. All questions must be submitted in writing via email to Mary Wheeler, Manager of Contract Administration at [mwheeler@philapark.org](mailto:mwheeler@philapark.org). Only questions submitted in writing will be considered. Proposals are due Monday, August 15, 2016 at 2:00 PM.