

**The Philadelphia Parking Authority  
Mellon Independence Center  
701 Market Street, Suite 5400  
Philadelphia, PA 19106**

**RFP No. 16-23 – Janitorial Supplies 2016  
Addendum One**

To: See Email Distribution List  
From: Mary Wheeler  
Manager of Contract Administration  
Date: August 10, 2016  
No Pages: 2

This addendum is issued on August 10, 2016 prior to the due date to add, delete, modify, clarify and/or to respond to questions submitted by prospective proposers regarding the work included in the above referenced solicitation.

**CHANGES, CLARIFICATIONS, ADDITIONS/DELETIONS TO RFP DOCUMENT:**

1. The proposal security amount has been reduced from 10% to a flat fee of \$5,000.00. See change to the Instructions to Bidders below:

**Proposal Security (Tab C):**

Each proposal shall be accompanied by a bid bond, certified check or cashier's check acceptable to the Philadelphia Parking Authority, in an amount equal to \$5,000, payable without condition to the Philadelphia Parking Authority as a guaranty that the Proposer, if awarded the Contract, will promptly execute the Agreement in accordance with the Proposal and the other Contract Documents.

**QUESTIONS:**

1. **Question:** Are subs (substitutions) allowed on this bid?  
**Response:** No product substitutions.
2. **Question:** There are a couple of items that we do not supply in the brand you requested. Can I substitute or should I put no bid next to those items?  
**Response:** Please put "no bid" next to the items that you cannot provide.
3. **Question:** Will we lose the bid if those couple of products we do not offer?  
**Response:** No, it is the intention of the Authority to award for all products listed in the requirements. The Authority reserves the right to award to more than one vendor if necessary.

4. **Question:** 21. Mop handles – what type, jaws or sidegate and aluminum or wooden?  
**Response:** Jaws/wooden.
5. **Question:** 25. Hardwood mop handles – are these for hardwood floors? Any other description?  
**Response:** Tile, no other description.
6. **Question:** 60. Trash bags black small24x33 – what thickness do you want?  
**Response:** 1 MIL
7. **Question:** 61. Trash bags x-heavy black 95 gallon32x29x68- what thickness do you want?  
**Response:** 3 MIL
8. **Question:** 74 and 75. What color Rubbermaid Glutton would you want?  
**Response:** Brown.
9. **Question:** Is this an all or nothing bid?  
**Response:** See response to question # 3.
10. **Question:** Will you accept alternatives to name brands if I have supplied them with no rejection to PHA in the past?  
**Response:** See response to questions #1 & #2.
11. **Question:** There is no such thing as a brown c-fold, do they mean multi-fold?  
**Response:** The Authority is looking for pricing for brown c-fold towels. If you cannot provide pricing please put “no bid” as a response.

**END OF ADDENDUM ONE**