

**The Philadelphia Parking Authority
Mellon Independence Center
701 Market Street, Suite 5400
Philadelphia, PA 19106**

**RFP No. 17-03
Red Light Traffic Signal Photo Enforcement System
Addendum Two**

To: See Email Distribution List

From: Mary Wheeler
Manager of Contract Administration

Date: April 7, 2017

No Pages: 5

This addendum is issued on April 7, 2017 prior to the due date to add, delete, modify, clarify and/or to respond to questions submitted by prospective bidders regarding the work included in the above referenced solicitation.

CLARIFICATIONS, CHANGES AND ADDITIONS TO THE RFP DOCUMENTS

1. The deadline to submit proposals has been extended to **Friday, April 21, 2017 at 2:00 PM.**

QUESTIONS

1. **Question:** Per clause 9 (Unacceptable Proposals), page 4 will firms that have previously brought lawsuit(s) against the Philadelphia Parking Authority be allowed to participate in the RFP process?
Response: A prior lawsuit, alone, will not preclude a vendor from submitting a proposal.
2. **Question:** Will all below grade infrastructure of the current system be available for use by the awardee of this RFP?
Response: Yes.
3. **Question:** Clause 22, is the PPA looking for two bonds (Performance Bond and Labor/Material Bond) or can just one bond be provided for the project? If two bonds are required, please provide the specific difference between the two bonds.
Response: They are two separate bonds, refer to the responses of Questions 3 & 4.
4. **Question:** What is the purpose of the Performance Bond? – How is the amount of the Bond Calculated? What event(s) would cause the bond to have a claim made against it?

Response: The purpose of the performance bond is to guarantee satisfactory completion of a project. The bond shall be equal to the amount of the awarded contract. Any failure by the contractor to fulfill all the underlying, covenants, terms, conditions, and agreements of the contract could trigger a claim against the bond.

5. **Question:** What is the Purpose of the Labor/Material bond? – How is the amount of the Bond Calculated? What event(s) would cause the bond to have a claim made against it?

Response: the Purpose of the Labor/Material bond is to cover payment for all equipment, labor, materials, and services in the event the contractor fails to pay for them under to the terms of the contract. The bond shall be equal to the amount of the awarded contract. Any failure on the part of the contractor to pay labor and material suppliers and subcontractors can result in a claim on the Labor/Material bond.

6. **Question:** Will the bond parameters remain the same as in the current contract “the value of such Performance and Payment Bonds shall commence at 100% of the annual estimated valued of the Agreement. Contractor shall be allowed to reduce the value of the Performance and Payment Bonds by 25% upon delivery and acceptance of 25% of the system, 50% upon delivery and acceptance of 50% of the System, 75% upon delivery and acceptance of 75% of the system and 90% on delivery and acceptance of the original scheduled system. After that, contractor shall continue in effect a Performance and Payment bond in the amount of 10% of the annual estimated value of each term period”? If these parameters will be used in the new contract, what purpose does the 10% bond serve if all systems are up and running?

Response: Yes, the bond parameters will remain the same as in the current contract. The 10% bond will cover any new locations that are to be installed.

7. **Question:** For the response to B.1.2 be limited to contracts terminated or expired be for the last five years to be consistent with other aspects of section B.1?

Response: Yes.

8. **Question:** Section B.2.2 states that the camera system may not “be capable of being manipulated from a remote locations for any purpose”. This section does not refer to remote maintenance checks and adjustments, correct?

Response: Correct.

9. **Question:** Section B.3, please describe in detail the public awareness activities the current vendor has provided since the start of the existing contract.

Response: A public service announcement was completed. The video can be found on Youtube, <https://youtu.be/nt3lWLVnbrI>.

10. **Question:** Section B.4.3, please provide the Authority’s anticipated specifications (including style and design) for poles.

Response: This section is in reference to the TE poles and signs that the Authority will install for the Red Light Camera Program, not the poles used to hold the camera systems.

11. **Question:** Section B.4.3, please provide a detailed breakdown of the Authority’s monetary costs associated with the purchased of and installation of the poles and signs that occurred during the current contract.

Response: The cost for signs is approximately \$815.00 per year. If we install five new intersections per year add \$2,000.00 per year.

12. **Question:** Section B.4.4 and B.10.1, please provide details on expected upgrades required by PennDot or the City of Philadelphia and number of sites requiring such upgrades so that we can estimate the cost.

Response: Mast arms, re-stripping of stop bars, pedestrian countdowns, ADA ramps, etc.

13. **Question:** Section B.6.3, please provide more details on what the Authority requires with regard to “all issues experienced by customer and vendor”

Response: Any issues that affect the integrity of the program, downtimes, system outages, loss of power, systems not working as per your RFP response or contract, contract disputes, payment processing issues, customer service issues and any legislation that has effected programs that you had contracts with.

14. **Question:** Section B.9, how many new sites does the Authority estimate researching during the term of the contract?

Response: Approximately 5 per year, after approval from city and state.

15. **Question:** Section B.11.9, what percent of time is the system estimated to be placed in “quiet” mode? Is this the same level that is currently being used implying a similar level of violations should be generated during the next contract period?

Response: Yes, do not have a percentage.

16. **Question:** Section B.13.3, what is the estimated size of data from the Authority’s legacy system that the vendor will have to absorb?

Response: DB Size - 80 GB; Perm Storage (Images, notices, receipts, correspondence and ATS data) - 10.8 TB.

17. **Question:** Is the Authority looking for responses under Tab F for just section B of the RFP?

Response: Yes.

18. **Question:** If the vendor is not utilizing a DBE for this program, do we need to include the DBE form included in the RFP in our proposal response?

Response: You should request a waiver form by emailing Mary Wheeler, mwheeler@philapark.org.

19. **Question:** Section B.14.2, what does the city mean with regard to “downloads”? Does this refer to City personnel having access to archived video footage for post incident investigation?

Response: Having the ability to take data from the system and saving it to our hard drive or flash drive.

20. **Question:** Section B14.2, the PPA is requesting access to the cameras with regard to calibration and the shut down the camera system. Calibration with regard to the correct functioning of the system will be provided via reports as specified by the PPA. Is this sufficient? If PPA personnel have remote access to shut down the camera system does this nullify the SLA for that particular system or instead could the PPA contact the program manager to shut down a system to ensure better performance integrity?

Response: Yes, we will contact the vendor’s program manager to do this.

21. **Question:** Section B.15.4, to estimate number of classes, how many Authority personnel are expected to need training?

Response: Approximately 25 employees at four locations.

22. **Question:** Section B.16.15, please provide examples of all current types of citations and notices the vendor is expected to issue.

Response: The Authority will supply a copy of first two letters.

23. **Question:** Section B.21.4, of the 130 sites, how many of those sites are expected to be unattended housing (dummy systems)?

Response: None, as of present.

24. **Question:** Section B.21.4, how often does the Authority estimate moving systems from one active housing to an unattended housing?

Response: We have no plans in the future of doing this.

25. **Question:** Will this program have a 30-day period in which only warnings will be issued or will violations be generated upon go-live of a system?

Response: Per statute there is a 30 day warning period.

26. **Question:** Will the systems enforce right turn on red?

Response: Yes, for the most part. At a few locations right turn on red is allowed.

27. **Question:** Does the system enforce left hand turn violations?

Response: Yes.

28. **Question:** Section B.17.2, certain data of specific accounts is confidential. Instead of an annual number of owner requests performed annually, may we provide you with a 2016 total number for all accounts?

Response: No, we are looking for a breakdown of how many inquiries were completed and how many hits occurred. Please supply it for each contract you currently have.

29. **Question:** Is the current walk-in Customer Service Center located within a City building? If not, would the City be open to allocating space within a City building for the vendor to occupy? If so, what would be the costs to the vendor for such an arrangement?

Response: Yes, the current space is 949 square feet at \$24.97 per foot. The last year of the lease is \$25.47 per foot. The occupant is also responsible for utilities and U & O tax.

30. **Question:** Please provide the number of violations generated and the number of tickets issued by each camera location for the most recent 12 months of which data is available.

Response: Please go to Philapark.org click on Red Light tab, on this tab you will find the last ten years of end of the year reports for the Red Light Camera program.

31. **Question:** Will the awarded vendor have access to existing below grade conduits?

Response: Yes, with the proper permits.

32. **Question:** To ensure adequate time to adjust the RFP response due to the final addendum, can the close date on this RFP be 10 working days after the release of the final addendum?

Response: Please refer to page 1 of this addendum.

33. **Question:** What percent of tickets are paid on-line?

Response: In 2016, there were 64,060 PBW or PBP transactions, totaling \$6,591,404.

34. **Question:** What is the volume of traffic at the current walk-in center, e.g. number of people per day?

Response: On a monthly basis, the walk in handles over 2,355 calls, works with 404 citizens at the window and handles over 85 credit card transactions.

35. **Question:** Is the current power account for the red-light camera sites in the current vendor's name? If so, to expedite transition, could the current accounts be transferred to the new vendor?

Response: They are in the vendor's name. You would have to find out from the power source, the PPA did not set up the accounts.

36. **Question:** If a new vendor is selected, will the current walk-in location be available to the new vendor?

Response: Yes, eventually. There are other locations that the PPA owns within the same block so availability should not be an issue.

37. **Question:** Does PPA own the current walk-in location space?

Response: Yes.

END OF ADDENDUM TWO