



**THE PHILADELPHIA PARKING AUTHORITY  
701 MARKET STREET – SUITE 5400  
PHILADELPHIA, PA 19106**

**REQUEST FOR PROPOSALS - SUPPLEMENTAL DEBT COLLECTION SERVICES  
RFP No. 17-09**

**NOTICE TO PROPOSERS**

Sealed proposals from qualified vendors for the procurement of debt collection services will be received until 2:00 PM on Thursday, April 20, 2017, by the Philadelphia Parking Authority (“the Authority”), a body corporate and politic created under the laws of the Commonwealth of Pennsylvania in accordance with the Act of June 19, 2001, P.L. 287, No. 22, as amended, known as the “Parking Authority Law,” in the offices of the Authority, located at 701 Market Street, Suite 5400, Philadelphia, PA 19106.

Documents are available for download at the Parking Authority’s website, [www.philapark.org](http://www.philapark.org). Vendors interested in downloading the documents from the Authority’s website must first register with Mary Wheeler, Manager of Contract Administration, by submitting your name and contact information to [mwheeler@philapark.org](mailto:mwheeler@philapark.org).

A mandatory pre-proposal meeting will be held at the offices of the Philadelphia Parking Authority on Thursday, April 6, 2017 at 11:00 AM. Vendors may participate in the pre-proposal meeting via conference call, 1-877-820-7831; Passcode: 766588. Prospective vendors are encouraged to submit questions from date of issuance until Thursday, April 13, 2017 at 2:00 PM. Please forward all questions to Mary Wheeler via email at [mwheeler@philapark.org](mailto:mwheeler@philapark.org). Only questions submitted in writing will be addressed. Proposals are due no later than 2:00 PM on Thursday, April 20, 2017.