

**The Philadelphia Parking Authority  
701 Market Street, Suite 5400  
Philadelphia, PA 19106**

**RFP No. 17-25  
Architect for Bus Shelters at PHL  
Addendum One**

To: See Email Distribution List

From: Mary Wheeler  
Manager of Contract Administration

Date: August 25, 2017

No Pages: 4

This addendum is issued on August 25, 2017 prior to the proposal due date to add, delete, modify, clarify and/or to respond to questions submitted by prospective bidders regarding the work included in the above referenced solicitation.

**QUESTIONS**

1. **Question:** Can the firm be just a minority firm or does it need to be a certified disadvantaged minority firm?  
**Response:** The Authority will accept identification as a minority firm and a disadvantaged minority firm.
2. **Question:** Will the site be open to view to see what needs to be accomplished?  
**Response:** The site was made available immediately after the pre-proposal meeting held on August 15, 2017. Additional site visits can be arranged by contacting Mary Wheeler via email at [mwheeler@philapark.org](mailto:mwheeler@philapark.org).
3. **Question:** There are 16 existing shelters and 12 new shelters proposed. What happens to the other four?  
**Response:** All 16 existing shelters get demolished and disposed of.
4. **Question:** Are the attached conceptual plans of bus shelters, found in the RFP, the intended design for the PPA bus shelters or just for a reference?  
**Response:** The conceptual drawings in the RFP have been reviewed and approved by the PPA and the Division of Aviation. The selected architect can propose changes to the concept, however, any proposed changes must be reviewed and approved by the PPA and the Division of Aviation.
5. **Question:** Is there currently power to each of the 16 booths?  
**Response:** There is existing electric power to 15 of the 16 existing shelters. One in the northeastern corner on Island Avenue does not currently have electrical power. Bus shelter F on the White route.

6. **Question:** Is there any separate data feeds to those locations currently?

**Response:** The data feeds to the existing shelters are wireless and they're on masts on top of each. They are primarily for the camera system that relays video back to the main office. When the existing shelters are demolished, the existing camera system has to be taken down, stored, and then re-installed.

7. **Question:** Will the new shelters also be wireless or do we need to provide conduit?

**Response:** Your design should provide for new fiber optic lines in new conduit to each of the new shelters. See the Attached drawing SS02 005 which shows the existing fiber lines running to the Island Avenue Tool Plaza building. There are two locations where new fiber could be patched in; the "Comm Shack" in the western section of the lot, and at the Island Avenue Toll Plaza in the eastern section. Location G-19 is a cabinet where the existing conduit surfaces. However, cost will be a factor and if the cost of new fiber is prohibitive, the Authority would consider some sort of wireless telemetry system as an alternative.

8. **Question:** Will there be a next bus stop dynamic system incorporated in this?

**Response:** Yes.

9. **Question:** Will another vendor put the moderating devices on the busses and provide software for the next bus system?

**Response:** Yes.

10. **Question:** In addition to the bus schedule, are there also MUFIDS (Multi-User Flight Information Display System)?

**Response:** At this time, it is not anticipated to have MUFIDS.

11. **Question:** Is it possible to a MUFIDS or flight departure on a wireless system?

**Response:** We don't know.

12. **Question:** In the predesign package, was a manufacturer basis of design selected for the shelter?

**Response:** No. The structure is steel. The roof and soffit are standing seam metal. The shelter enclosure is aluminum storefront framing with insulated glazing.

13. **Question:** What information will the Parking Authority provide, as far as utility survey or topographic survey of the parking lot?

**Response:** The most recent topographic survey is included as an attachment to the RFP. We will provide whatever other drawings we have for other utilities such as storm water, electric conduits, water, gas, etc., but underground utilities will have to be verified as needed.

14. **Question:** Is the construction cost budget inclusive of design fees?

**Response:** No.

15. **Question:** Does the Authority plan on hiring another prime design consultant for any other discipline, such as electrical?

**Response:** No. There will be one prime architect with appropriate sub consultants; electrical, structural, MEP, site civil, telecommunications, etc. Whatever other disciplines are required will all be under the prime architect. There will be one contract with one prime architect.

16. **Question:** Is the architect responsible for the statement of probable construction cost?

**Response:** Yes. The architect shall prepare and submit a statement of probable construction costs at the 50% and construction documents milestones.

17. **Question:** The RFP indicates that the architect must provide a redesign in the event that the bids come in over the budget. Whose budget is that?

**Response:** It would be the architect's approved statement of probable construction costs as approved by the Owner.

18. **Question:** Who distributes the sets of 15 bid documents?

**Response:** The Authority.

19. **Question:** Will the contractor be required to provide as-built drawings to us?

**Response:** We're anticipating that the contractor will provide marked-up plans to you in order for you to bring the construction documents current as as-builts.

20. **Question:** Does the PPA foresee a plumbing prime contractor in addition to general, mechanical, and electrical?

**Response:** No.

21. **Question:** Does the PPA roof drains just discharge at grade or do they need to be piped to a sewer? The shelter in the schematic design documents indicates a structure that has a roof area of approximately 520 SF. The Philadelphia Plumbing Code requires that a roof in excess of 300 SF "shall be drained to an approved point of disposal". There does not appear to be a catch basin near many of the shelter locations. Are we to assume that the design will include connecting the downspouts to new underground piping that will be connected to the existing storm system?

**Response:** Currently the existing shelters discharge at grade. It will be up to the selected architect to determine an appropriate solution either by seeking a variance or by introducing new underground piping. New underground piping was not anticipated.

22. **Question:** Is there going to be any detrimental impact to their evaluation if the design professionals do not provide CM services?

**Response:** No. Offerors can propose on the basic service only. You are not required to propose on the Add Alternate for Construction Phase Full Time Inspection.

23. **Question:** In the insurance requirements, it is indicated that if work includes any kind of pollution or any kind of excavations that may discover deleterious materials so that an insurance for pollution liability is required at \$3 million, is this a requirement for the architect?

**Response:** No.

24. **Question:** Is the deliverable deadline of June 1<sup>st</sup>, 2018 for the booths inclusive of construction?

**Response:** The June 2018 deadline is for substantial completion of construction, ie., beneficial use by the Owner.

25. **Question:** Does the PPA estimate what the window of construction would be for this project?

**Response:** Not known.

26. **Question:** How much of the responsibility of the deliverables lies on the design professional?

**Response:** The selected architect will be responsible for their final deliverables (bid documents) in accordance with an approved schedule.

27. **Question:** Is it necessary to provide a schedule from the architect for their services or the project?

**Response:** Yes. Offerors should include a project schedule with their proposals showing the design phase through to bid documents delivery, and the subsequent construction phases.

28. **Question:** Will design-build design be considered?

**Response:** No.

29. **Question:** If an outside consulting firm was retained for the pre-design phase, are they precluded from pursuing this RFP?

**Response:** Yes.

30. **Question:** Is there existing geotechnical information for the proposed shelter sites that we may use, or should we assume that we should be including a geo-technical investigation costs as part of our fee proposal?

**Response:** No. No geotechnical information exists. Yes. You should include it as an expense. See the revised Proposal Form.

**END OF ADDENDUM ONE**