



**THE PHILADELPHIA PARKING AUTHORITY
701 MARKET STREET – SUITE 5400
PHILADELPHIA, PA 19106**

**REQUEST FOR PROPOSALS SUPPLEMENTAL DEBT COLLECTION SERVICES 2020
PROPOSAL No. 20-02**

NOTICE TO OFFERORS

Sealed proposals from qualified offerors for the procurement of debt collection services will be received until 2:00 PM on Friday, March 6, 2020, by the Philadelphia Parking Authority (“Authority”), a body corporate and politic created under the laws of the Commonwealth of Pennsylvania in accordance with the Act of June 19, 2001, P.L. 287, No. 22, as amended, known as the “Parking Authority Law,” in the offices of the Authority, located at 701 Market Street, Suite 5400, Philadelphia, PA 19106.

Documents are available for download at the Parking Authority’s website, www.philapark.org. Vendors interested in downloading the documents from the Authority’s website must first register with Mary Wheeler, Manager of Contract Administration, by completing the [Offeror Registration Form](#).

A mandatory Pre-Proposal Meeting will be held in the offices of the Authority, 701 Market Street, Suite 5400, Philadelphia, PA 19106 on Tuesday, February 18, 2020 at 11:00 AM. Offerors must be in attendance at this meeting or participate in the meeting via conference call (215.383.1625, Passcode 139494) in order to be considered an eligible offeror.

Prospective Offerors are encouraged to submit questions until Tuesday, February 25, 2020 at 2:00 PM. Please forward all questions to Mary Wheeler via email at mwheeler@philapark.org. Only questions submitted in writing will be addressed. Proposals are due no later than 2:00 PM on Friday, March 6, 2020.